

SA-E

June 29, 2004

TO: Distribution

FROM: AA/Director

Subject: 2004 Spaceport Super Safety and Health Day (SSS&HD) Organization Awards

As part of the SSS&HD activities, I would like to recognize Kennedy Space Center (KSC) organizations for their safety and health achievements. The SSS&HD Organization Awards will be presented for reductions in personal injury when compared to the contract's three-year average for the Total Case Incidence Rate (TCIR). KSC Contractor's are asked to provide the following information for Fiscal Years 2001 – 2003 and 2004 (Oct – July). Contracts with less than three years but more than one year will be evaluated on their two years of data.

- Total Work Hours for each fiscal year
- Total number of Lost Time Cases for each fiscal year
- Total Restricted Duty Cases for each fiscal year
- Total Medical Treatment and Hearing Shift Cases for each fiscal year

Please provide the requested information to SA-E/Phillip Swihart, NLT August 16, 2004. The members of the SSS&HD Awards Committee will receive and review the TCIR information. Recipients of this award will receive the SSS&HD Plaque inscribed with their company's achievement. Awards will be presented to the organizations at the SSS&HD Awards Ceremony on October 26, 2004.

Please direct questions concerning the 2004 SSS&HD Organization Awards to Phillip Swihart at 867-6961.

James Kennedy

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